



Colonial Foundation - Privacy Policy

Colonial Foundation Limited, as trustee for the Colonial Foundation Trust ('the Foundation'), respects the privacy of personal information it holds. The Foundation is not currently required to comply with the Australian Privacy Principles under the Privacy Act 1988 (Cth), but follows them as a matter of good practice, and reviews this position as privacy law continues to evolve.

Facilities and programs we fund

Where the Foundation funds or is named in connection with a facility, program or centre operated by another organisation, that organisation is responsible for its own compliance with privacy laws for the information it collects and holds. This policy covers only personal information the Foundation itself collects and holds.

What we collect

We only collect personal information needed for our work — for example, contact details from people enquiring about our grants program, or from visitors to our website. We generally collect this directly from the person concerned.

How we use and share it

We use personal information for the purpose it was collected, or with consent. We may share information with service providers who help us operate — such as our outsourced accounting, tax and investment administration provider, or professional advisers such as lawyers and auditors — only so they can provide those services to us. We otherwise disclose personal information only where required or authorised by law.

Access and correction

We do not accept unsolicited grant applications. You can ask to access or correct personal information we hold about you by contacting us using the details below. We will respond within a reasonable time and will explain our reasons if we are unable to provide access or make a correction. If you are not satisfied with our response, you can contact the Office of the Australian Information Commissioner (OAIC) at oaic.gov.au

Security

We take reasonable steps to protect personal information we hold, in both electronic and hard-copy form, from misuse, loss, and unauthorised access or disclosure.

Our website

Our website may use analytics tools to understand how visitors use the site. These tools use cookies, which most browsers allow you to disable.

Contact us

Questions, feedback or complaints about privacy can be directed to: The Chief Executive Officer, Colonial Foundation, Level 4, 111 Collins Street, Melbourne VIC 3000 (info@colonialfoundation.org.au)

Review

This policy is reviewed annually.