



Colonial Foundation - Code of Conduct

This Code sets the standard of behaviour expected of Directors, the CEO and staff in carrying out their roles at the Foundation.

Expected standards

- act honestly, in good faith and in the best interests of the Foundation;
- exercise reasonable care, skill and diligence;
- comply with the law and with the Foundation's policies;
- respect the confidentiality of Board, grant partner and personal information;
- identify and disclose conflicts of interest promptly (see our Conflict of Interest Policy);
- not accept gifts or benefits, beyond token hospitality, that could influence — or be seen to influence — a decision; and
- treat colleagues, grant partners and members of the public with courtesy and respect.

Breaches

A suspected breach by a Director is dealt with by the Chair and the Board; a suspected breach by a staff member is dealt with by the CEO, in each case up to and including removal from the Board or termination of employment.

Review

This Code is reviewed annually.